



**GABRIOLA ARTS COUNCIL**  
www.artsgabriola.ca | info@artsgabriola.ca | 250-247-7409  
PO Box 387 | Gabriola Island, BC | V0R 1X0

Received at GAC: \_\_\_\_\_ by \_\_\_\_\_  
(Date) (Receiver)

## **Thanksgiving Studio Tour 2018 | October 6-8, 2018**

### **Registration**

Registration Opens: **Nov 1, 2017**

Early Bird/First-Time Artist Deadline: **5pm, Dec 1, 2017**

Final Deadline: **5pm, Jan 12, 2018**

### **Application Checklist**

- Complete Registration Form**
  
- Payment**
  
- Brochure Photo (by email to [mitch@artsgabriola.ca](mailto:mitch@artsgabriola.ca))**
  
- Signed Participant Agreement**

## Guidelines for Artists

Our intention is to support artists to have meaningful and enjoyable contact with those on the tour, to showcase and sell their work, and inspire a sense of community among island artists.

The Thanksgiving Studio Tour is for full-time resident artists on Gabriola, Mudge, Link, De Courcy, or Valdes Island. We welcome artists who create handmade, non-consumable, original or limited-edition work (with the exception of printed materials that are derived from a work of your own visual art, such as notecards, prints, or other reproductions). Artists' work contains a significant expression of their imagination and creative vision: their "voice" in their art.

## Types of Participation

**PRINCIPAL STUDIO:** if you are displaying and demonstrating your work from your own home or studio, you are a Principal Studio.

**GUEST ARTIST:** if you display your work at the home or studio of another registered Principal Studio, you are a Guest Artist. Your Studio number will be the same as that of your host Principal Studio, your registration fee is the same, and you receive the same size and format listing in the Studio Tour brochure and on the GAC website.

If you are a Principal Studio looking for a Guest Artist or a Guest Artist looking for a Studio, let us know and we will try to facilitate some perfect partnerships.

**FIRST-TIME ARTIST: if you have never participated as an artist in the Thanksgiving Studio Tour, you are eligible for a one-time First-Time Artist reduced fee.** Fifteen (15) of these reduced-fee spots are available. Once these spots are full, first-time artists may also register as either a Principal Studio or Guest Artist at the early-bird or regular rates.

**YOUTH ARTIST (18 and under):** We encourage youth artists to display at studios along with other artists. Youth artists don't need to register, **unless they want to be promoted in the brochure.**

## Photos

Please send a clear, uncluttered, representation of your best work on a plain background. A full size JPEG image file in “RGB” colour space is preferred. TIFF format is also acceptable but please do not convert your image to “CMYK” colour for print—we will handle this in production.

For those familiar with pixel dimensions, a minimum file size of 800 x 800px is required, but larger would be great. Or simply send the original file from your camera or scanner with directions as to how you would like to see it cropped square.

If you plan to crop your image in advance with photo editing software, please leave an allowance for our printer’s page bleed requirements which may trim off up to 1/4” of your image on either side.

Remember that size and scale should be considered when selecting the image for your listing thumbnail. Sometimes a colourful detail or tight crop of your work is most effective at 1 inch square.

Name your image file with your last name, first name and 2016 (e.g. “Mitchell Joni 2017”). Email your photograph to [mitch@artsgabriola.ca](mailto:mitch@artsgabriola.ca).

**We require a NEW image each year.** Resubmissions of last year’s photograph will not be accepted.

## Tour Map

**If you were NOT on the 2017 Studio Tour, or if you would like to make a correction to your location on the 2017 map,** write your studio name in the space provided on the attached map, and mark your studio location with a **red dot**. If the map does not accurately indicate your location, please make corrections directly on the map in red.

## REGISTRATION FORM

**RETURNING ARTISTS:** Check here if your information (incl. your blurb) are the same. If not, please fill out the rest of the form.

### General Information:

Name(s):

Email:

Phone:

Address:

Postal Code:

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I am registering as a:  **Primary Studio**  **Guest Artist**

My Studio Name:

I am a Guest Artist at:

Studio Address (if different from above):

Studio Phone (if different from above):

Website: www.

I want this information included in the brochure:  **Phone number**  **Email Address**  **Website**

Already have guest artist(s)? Name(s):

Yes  No Will take guest artists. Preferences (media)?

### Hours of Operation and Studio:

Thanksgiving Studio Tour Only  Year Round By Appointment  Year Round, Hours: \_\_\_\_\_

Yes  No On Thanksgiving weekend, will your washroom be available to the public?

Yes  No Is your studio wheelchair accessible?

Yes  No Will you be demonstrating your work during the tour?

**Description for Brochure:** Please provide 25 words max. Hyphenated words are counted individually. We reserve the right to edit text.

### Choose your medium (maximum 3):

- Basketry
- Ceramics
- Drawing
- Furniture

- Gallery/Gifts
- Glasswork
- Jewellery
- Leatherwork

- Metalwork
- Mixed Media
- Painting
- Photography

- Pottery
- Sculpture
- Textile
- Woodwork
- Other \_\_\_\_\_

## Calculate Your Registration Fee

<p>Principal or Guest Artist: <b>\$185 early-bird/ \$210 regular</b>          First-Time Artist: <b>\$110</b> (15 spots; first come first serve)          (fees have gone up \$10 from 2017 to partially cover costs of improved signage)</p> <p>Early-bird Deadline: <b>Dec 1, 2017</b></p> <p>Regular Deadline: <b>Jan 12, 2018</b></p> <p>Registration includes a Creative Directory listing on the Arts Council's website (value \$25) until Dec 31, 2018.</p>	<p><b>\$</b></p>
<p><b>2017-2018 Arts Council Membership</b>          Membership for the year in which the Tour takes place (Jan 1 - Dec 31). This must be paid at time of registration.</p> <p><b>Are you a Director Emeritus?</b> If yes, you are a lifetime member. Please line out the fee.</p>	<p><b>\$ 15</b></p>
<p><b>*NEW: Tour Central Participation Fee (optional):</b></p> <p>This covers the costs of hanging show, staffing, and sales for Tour Central. Participation in Tour Central is HIGHLY recommended, but optional. Please cross off the fee if you are not participating.</p>	<p><b>\$ 10</b></p>
<p><b>I would like to make a donation</b>    <input type="checkbox"/> Please issue a tax receipt.</p>	<p><b>\$</b></p>
<p><b>TOTAL ENCLOSED</b></p> <p>Registration only accepted with full payment (cheque or cash). Credit card payment can be accepted with online applications (see <a href="http://www.artsgabriola.ca">www.artsgabriola.ca</a>). <b>Registration is not a guarantee of acceptance.</b> Space is limited and acceptance is on a first-come, first-served basis. Your cheque will not be cashed if you are not accepted.</p> <p>Please make cheque(s) payable to the <b>Gabriola Arts Council</b>.</p>	<p><b>\$</b></p>
<p><b>Installment Plan</b>          For an administration fee of \$15, you may pay in three installments. <b>Please add \$15 to your first cheque (upon registration)</b>, and include two additional cheques dated March 1 and May 1, 2018. All three cheques must accompany this application.</p>	

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**Participation Agreement**

Name: \_\_\_\_\_ Studio: \_\_\_\_\_

Please initial beside each to indicate your agreement:

I will ensure that my studio/gallery is open from 10:00 a.m. to 5:00 p.m., and that I will be present for the full three days of the Tour.	
My full-time residence or studio is on Gabriola, Mudge, Link, De Courcy, or Valdes Island.	
I will only sell professional-quality work that I have created, that involves significant creative expression. My work is handmade, original and/or limited edition, not manufactured or kit-assembled.	
I will not sell food items or agricultural products, soaps or cosmetics, or other consumable products.	
I agree that Guest Artists in my studio must be members in good standing of the Gabriola Arts Council, full-time residents of Gabriola Island, and registered as a Guest Artist.	
My studio will be presentable, safe, and ready to welcome visitors.	
I understand that the Arts Council will provide a basic number sign for my studio and that I will create or purchase additional signage as required. To avoid confusion for visitors, any additional signage will match the original design.	
I agree that it is my responsibility to proofread my brochure listing during the timeframe set out by the Arts Council, and that the Arts Council accepts no responsibility for errors in my brochure listing.	
I agree that if I have to withdraw from the Studio Tour for any reason, I will inform the Gabriola Arts Council as early as possible. After February 1st, your fee will not be refunded.	
I agree that public liability and property insurance coverage is my sole responsibility.	
I agree that the image I submit can be used by the Gabriola Arts Council to promote and publicize the Thanksgiving Studio Tour and other GAC events that promote the work of local artists.	
I agree to hold the Gabriola Thanksgiving Studio Tour 2017, the Tour Organizing Committee and the Gabriola Arts Council and its Directors and employees harmless from any claims, including but not limited to those for personal injury sustained by myself, guest artist(s), or any Tour visitor, or damage to any property, that arise as a result of my participation in the Tour. This waiver is binding on my successors, legal representatives and assigns.	

**My signature below indicates that I have read, understand and agree to all of the terms and conditions listed above.**

**Signed:**

**Print Name:**



